

# COMMUNITY MANAGEMENT PRECERTIFICATION CALENDAR

The Commission on Common-Interest Communities and Condominium Hotels has approved the following 60-hour program for pre-certification of community managers. Information is provided as a convenience for those interested in becoming certified community managers within the state of Nevada, but the Office of the Ombudsman does not guarantee the accuracy of the information. To confirm times and locations, or to register, contact Michael Federwitz of Key Realty Schools of Nevada at (702) 313-7000 or by email at [MichaelFederwitz@yahoo.com](mailto:MichaelFederwitz@yahoo.com).

Date / Time	
<b>Las Vegas</b>	
	All of the Las Vegas dates are scheduled to be held at Key Realty Schools, 3650 E. Flamingo Road.
September 27, 2016 5-8 p.m.	<b>Track 1</b>  Overview & Legal Basics
September 28, 2016 5-8 p.m.	<b>Track 2</b>  People Skills and Communication
September 29, 2016 5-8 p.m.	<b>Track 3</b>  Human Resources and Ethics
October 4, 2016 5-8 p.m.	<b>Track 4</b>  NRS 116 and NRS 116A
October 5, 2016 5-8 p.m.	<b>Track 5</b>  NAC 116 and NAC 116A
October 11, 2016 5-8 p.m.	<b>Track 6</b>  Other State of Nevada Statutes
October 12, 2016 5-8 p.m.	<b>Track 7</b>  Contracts and Their Use in CIC
October 13, 2016 5-8 p.m.	<b>Track 8</b>  Federal Laws
October 18, 2016 5-8 p.m.	<b>Track 9</b>  Use of Experts

<b>Date / Time</b>	
October 19 2016 5-7 p.m.	<b>Track 10</b>  Parliamentary Procedures
October 19, 2016 7-8 p.m.	<b>First Exam</b>  Must pass by 75 percent
October 20, 2016 5-8 p.m.	<b>Track 11</b>  Meetings & Elections
October 25, 2016 5-8 p.m.	<b>Track 12</b>  Enforcement
October 26, 2016 5-8 p.m.	<b>Track 13</b>  ADR & Mediation
October 27 2016 5-8 p.m.	<b>Track 14</b>  Financial Issues in the CIC
November 2, 2016 5-8 p.m.	<b>Track 15</b>  Budgets and Reserves
November 3, 2016 5-8 p.m.	<b>Track 16</b>  Reserve Studies & Funding Methods
November 8, 2016 5-8 p.m.	<b>Track 17</b>  Insurance & Risk Management
November 9, 2016 5-8 p.m.	<b>Track 18</b>  Transition from Developer
November 10, 2016 5-8 p.m.	<b>Track 19</b>  Re-Sales & Disclosures
November 15, 2016 5-7 p.m.	<b>Track 20</b>  Litigation & Construction Defects
November 15, 2016 7:15 p.m.	<b>Final Test</b>  Must pass by 75 percent